

Town of Windham
Greene County
New York

APPLICATION FOR PUBLIC ACCESS TO RECORDS
F.O.I.L.

To: Records Access Officer, PO Box 96, Hensonville, NY 12439

Name of Agency: _____
Address: _____

I hereby apply to inspect and/or receive a copy of the following record:

Signature: _____
Representing: _____
Address: _____

.....
For Agency Use Only

Approved: _____ Please Remit \$ _____ # of pages @ \$.25

Denied: _____

- Record of which this agency is legal custodian cannot be found
- Record is not maintained by this Agency
- Record exempted by statute other than Freedom of Information Law
- Unwarranted invasion of personal privacy
- Would impair contract awards or collective bargaining agreements
- Trade secret; confidential commercial information
- Law enforcement records
- Other

Signature: _____, Town Clerk Date: _____

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NOTICE: You have a right to appeal a denial of this application and be given a full explanation of reasons for such denial in writing within thirty days of receipt of an appeal.

I hereby appeal:

Signature: _____ Date: _____