TOWN OF WINDHAM
TOWN BOARD MEETING **MARCH 13, 2025**
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Delaware Engineering John Brust, Connor Exum, Helen Exum & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie & Highway Superintendent Gary Thorington

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

THE MINUTES OF THE FEBRUARY 27, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

1.HOMESCHOOL GROUP would like permission to use CD Lane Pavilion on Friday, May 16, 2025. "The homeschool group would like to reserve the pavilion at CD Lane for Friday, May 16. We know that the bathrooms can only be opened then if the weather permits - so we are hoping for a warm-up to come and to stay!" A motion to approve "weather permitting as the board has accommodated in the past" was made by Supervisor Hoyt, 2nd by Councilman Goettsche, with all in favor.

2.THE RUSIN FAMILY would like permission to use the Centre Property or the Community Room for a free event open to the public for a community chess game on March 22 or 29, 2025 from 1:00 pm to 3:00 pm. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

3.TOWN CLERK'S REPORT FOR FEBRUARY 2025: $1,960.00. A motion to approve was made by Councilman Walker, 2nd by Councilman Van Valin, with all in favor.

4.TOWN BOARD RESOLUTION #44 OF 2025: Approval For The Town Of Windham To Apply To The Catskill Watershed Corporation For Funding For Design Cost Related To Capital Improvements Necessary To Accept Septage At The Town's Wastewater Treatment Plant. **WHEREAS**, with funding from the Catskill Watershed Corporation (CWC), the Town of Windham completed a feasibility reviewing the Windham Wastewater Treatment Plant's (WWTP) ability to receive septage and provided a copy of the report to the Catskill Watershed Corporation; and **WHEREAS**, the completed feasibility study concludes that changes can be made to the WWTP to allow it to accept septage; and **WHEREAS**, the completed feasibility study also estimates design cost for capital improvements necessary for the Windham Wastewater Treatment Plant to accept septage generated from the West of Hudson Watershed will be an amount not to exceed Two Hundred Ten Thousand Dollars ($210,000.00). **NOW, THEREFORE BE IT RESOLVED**, that Town Board of the Town of Windham authorizes the Supervisor to apply to the Catskill Watershed Corporation for design cost related to capital improvements necessary for the Windham Wastewater Treatment Plant to accept septage generated from the West of Hudson Watershed in an amount not to exceed Two Hundred Ten Thousand Dollars ($210,000.00). A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. Supervisor Hoyt would like to thank John Brust from Delaware Engineering in helping with this.

5.TOWN BOARD RESOLUTION #45 OF 2025: to authorize the Supervisor to invest the sum of $750,000.00 of General Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor. TOWN BOARD RESOLUTION #46 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. AMBULANCE DISTRICT FUND

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RESOLUTION #3 OF 2025: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. GENERAL FUND RESOLUTION #8 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor. HIGHWAY FUND RESOLUTION #2 OF 2025: the following resolution was proposed to transfer funds to balance the Highway Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Peters, with all in favor.

6.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. Ambulance Administrator Davia Montie and Supervisor Hoyt have been attending the EMS meetings in Cairo. All is going well with the meetings and a lot of information is given out.The following report was submitted to the Board for their review: "***Calls for the Month of February 2025:*** *Calls in Windham: Advanced Life Support (ALS)-8, Basic Life Support (BLS)-5, Public Assist (P/A)-3, Refused Medical Assistance (RMA)-2,Fire S/B-1;* Calls in Jewett: ALS-2, BLS-1, C/C-1, P/A-3, Fire S/B-3; Calls in Hunter: ALS-1, BLS-1, RMA-1, C/C-2; Calls in Cairo: BLS-1, P/A-1; Calls in Greenville: C/C-1. County Coverage Request Amb S/B-10; Stand by for GCEMS-5. ***Total calls: 56, Calls turned over to Mutual Aid: 4; Hunater-2 & Ashland-2***. ***Vehicle Mileage Log for February 2025*****:** 96-1: 106,723 and 96-2: 17,531."

7.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present. The Board has received a "Quote from CDE Electric Inc. for LED Lighting Upgrade at the Windham Highway Dept. with a cost of $4,635.00." A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Walker, with all in favor.

8.COMMITTEE REPORT: **Councilman Walker** will be attending the next CWT meeting on March 17, 2025. He has nothing else to report on at this time. **Councilman Van Valin** has nothing to report on at this time. He did ask Delaware Engineering John Brust if there are any grant applications out there for the Centre Property. John Brust will look into this; John does recommend the town look into the CFA Grant as this looks like to be the best. **Councilman Goettsche** has nothing to report on at this time. **Councilman Peters** has spoken to the rep from Twin Bridges who currently is our vendor for our telephone service. Our telephone contract started in 2023 for 36 months; and expires in 2026. It is cheaper to keep the contract than to cancel right now. **Supervisor Hoyt** the police roll over number 518-734-3030 no longer goes to Cairo Dispatch 911. Anyone calling 518-734-3030 will get a message to call 911 direct for an emergency. **Delaware Engineering John Brust** is working with Camp Oh-Neh-Tah and DEC. DEC will have an opinion if we can continue with the sewer. This was a very good project last year. Kevin Young is working with the Camp Director. John Brust is aware of 4 to 5 planning board projects that are all going well. Tomorrow John Brust, John Moffet and Supervisor Hoyt will be having a phone call to discuss the I & I and meter pit. **Supervisor Hoyt** the sewer district payments are coming good. Just the usual problem the homeowner writes the check to the Windham Water District and not the Windham Sewer District. This takes time for Jessica Leto the Account Clerk to fix. Jessica Leto also passed her Notary Public test. The town will have another notary as well as Richard Tollner Assessor. The Centre Property and Library are to be cleaned by GT Enterprise-George Tortorellis carpet cleaning business. The Library now has entry mats as this helps to cut down on the incoming traffic dirt.

GENERAL FUND WARRANT #5-G contained vouchers #172-217, totaling $154,416.77 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #5 contained vouchers #48-61, totaling $25,504.15 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

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SEWER DISTRICT FUND WARRANT #5 contained vouchers #66-84, totaling $64,936.74 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

STREETLIGHTING FUND WARRANT #3 contained vouchers #18-26, totaling $1,921.62 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SIDEWALK MAINTENANCE DISTRICT WARRANT #2 contained vouchers #2-3, totaling $773.08 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

AMBULANCE FUND WARRANT #5 contained vouchers #51-66, totaling $19,635.96 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

GENERAL FUND PAYROLL WARRANT #5-P for **General** contained 8 claims, totaling $9,270.30 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Ambulance** payroll contained 19 claims, totaling $25,952.99 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor. **Police** payroll contained 9 claims, totaling $14,078.00 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

HIGHWAY PAYROLL WARRANT #5-P contained 5 claims, totaling $10,113.77 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #5-P contained 2 claims, totaling $771.08 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

COMMENTS FROM THE PUBLIC: none mentioned.

The meeting adjourned at 7:20 p.m. on a motion by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

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SUPERVISOR	COUNCILMAN	COUNCILMAN
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COUNCILMAN	COUNCILMAN	TOWN CLERK

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