TOWN OF WINDHAM
TOWN BOARD MEETING **APRIL 24, 2025**
371 State Route 296, Hensonville, NY
Website: www.townofwindhamny.com

Present: Supervisor: Thomas F. Hoyt
Councilmen: Wayne Van Valin, Ian Peters, Stephen Walker & Kurt Goettsche
Town Clerk: Bonnie Poehmel

Also Present: Town Attorney Tal Rappleyea, Holly Rappleyea, Connor Exum, Helen Exum & Mike Ryan Mountain Eagle

Absent: Ambulance Administrator Davia Montie & Highway Superintendent Gary Thorington

The Supervisor called the meeting to order at 7:00 p.m. and opened with the Pledge of Allegiance.

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THE MINUTES OF THE APRIL 10, 2025, TOWN BOARD MEETING were approved as typed on a motion by Councilman Peters, 2nd by Councilman Walker, with all in favor.

1.INVITATION FOR BIDS **sealed bids for water & maintenance AND sealed bids for the installing & supplying** of annual flowers at town signs, Hensonville Park fountain and garden beds will be received by the Town of Windham at the office of the Town Clerk, 371 State Route 296, PO Box 96, Hensonville, New York 12439 until 12:00 noon local time on Thursday, April 24, 2025 and will be opened and read aloud at the Town Board meeting at 7:00 pm on April 24, 2025. Copies of bid specs may be obtained by contacting the Town Clerk at 518-734-4170. The Town Board reserves the right to reject any and all bids. By Order of the Windham Town Board, Bonnie Poehmel Town Clerk, Dated: February 13, 2025. One sealed bid was received from **SD Landscaping and Design LLC for Water & Maintenance $5,600.00 and Supplying & Planting Garden Beds $14,650.00.** A motion to approve the Supplying & Planting Garden Beds was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. A motion to approve the Water & Maintenance was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor.

2.PERMISSION TO HOOK INTO TOWN SEWER Susan & Barry Smith, at 37 Thunderbird Terrace, Windham, tax map #78.00-6-18. Their $50 application fee has been submitted. The Town Board has approved the new sewer hook-up. A motion to approve was made by Councilman Van Valin, 2nd by Councilman Peters, with all in favor. The fee of $3,500.00 for being in-district will need to be paid prior to them receiving a Certificate of Compliance on their new garage.

3.RETIREMENT FOR part-time tax collector clerk assistant. Edith Buel has submitted a letter to the Town Board as she will be retiring on April 15, 2025. Edith has been working with Kathy

Murray the Tax Collector for the past 7 years. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

4.FINDINGS & DETERMINATION for the VFW Dept of New York 1545 Sgt. James F. Carty DSC Post, 5565 State Route 23, Windham, NY 12496 Bingo License. Windham Police Chief Rich Selner has "conducted an investigation of two of the members designated in the application to conduct bingo are of good moral character and have never been convicted of a crime". This investigation is done under Section 482 of the General Municipal Law. A motion to approve was made by Councilman Goettsche, 2nd by Councilman Walker, with all in favor.

5.REIMBURSEMENT OF US FLAGS to the VFW Post 1545 for Memorial Day. Every year the VFW Post 1545 purchase the flags. The Town of Windham reimburses for the grave side flags and **we thank them for their services**. The cost of reimbursement is $893.22. A motion to approve was made by Supervisor Hoyt, 2nd by Councilman Peters, with all in favor.

6.TOWN BOARD RESOLUTION #51 OF 2025: "Be It Resolved, that the Town of Windham, Location Code 30304, hereby establishes the following as a standard work day for its employees and will report days worked to the New York State and Local Employees' Retirement System based on time keeping system or the record of activities maintained and submitted by the members to the clerk of this body." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #52 OF 2025: the following resolution was proposed to transfer funds to balance the Sewer District accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #53 OF 2025: "to authorize the Supervisor to reinvest the sum of $75,000.00 plus interest earned of Sewer O & M Contingency Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #54 OF 2025: "to authorize the Supervisor to reinvest the sum of $70,000.00 Streetlighting Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York. The remaining balance of $30,000.00 plus interest is to be returned to the Streetlighting Fund at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #55 OF 2025: "to authorize the Supervisor to reinvest the sum of $75,000.00 plus interest earned of Sewer #1 Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #56 OF 2025: "to authorize the Supervisor to reinvest the sum of $100,000.00 of General Fund Money in a Certificate of Deposit for 90 days at the Bank of Greene County, Catskill, New York. The remaining balance of $50,000.00 plus interest is to be returned to the General Fund at the Bank of Greene, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #57 OF 2025: "to authorize the Supervisor to reinvest the sum of $60,000.00 plus interest earned of UDAG Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #58 OF 2025: "to authorize the Supervisor to reinvest the sum of $50,000.00 earned of Sidewalk Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #59 OF 2025: "to authorize the Supervisor to reinvest the sum of $150,000.00 plus interest earned of Water Improvement Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #60 OF 2025: "to authorize the Supervisor to reinvest the sum of $15,000.00 plus interest earned of Youth Fund Money in a Certificate of Deposit for 90 days at the Greene County Commercial Bank, Catskill, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #61 OF 2025: "to authorize the Supervisor to close the maturing CD

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regarding the sum of $1,000,000.00 principle plus the interest earned of General Fund Money at the Key Bank, Windham, New York, and deposited the funds back into the General Fund Bank account at Key Bank, Windham, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #62 OF 2025: "to authorize the Supervisor to close the maturing CD regarding the sum of $200,000.00 principle plus the interest earned of Highway Fund Money at the Key Bank, Windham, New York, and deposited the funds back into the Highway Fund Bank account at Key Bank, Windham, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #63 OF 2025: "to authorize the Supervisor to invest the sum of $150,000.00 earned of Highway Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Coxsackie, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor. TOWN BOARD RESOLUTION #64 OF 2025: "to authorize the Supervisor to close the maturing CD regarding the sum of $150,000.00 principle plus the interest earned of Library Fund Money at the Key Bank, Windham, New York, and deposited the funds back into the Library Fund Bank account at Key Bank, Windham, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #65 OF 2025: "to authorize the Supervisor to close the maturing CD regarding the sum of $400,000.00 principle plus the interest earned of Water District Fund Money at the Key Bank, Windham, New York, and deposited the funds back into the Water District Fund Bank account at Key Bank, Windham, New York." A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #66 OF 2025: "to authorize the Supervisor to invest the sum of $175,000.00 earned of Water District Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York." A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #67 OF 2025: "to authorize the Supervisor to reinvest the sum of $350,000.00 plus interest earned of Sewer #2 Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York." A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #68 OF 2025: "to authorize the Supervisor to reinvest the sum of $20,000.00 plus interest earned of Capital Water Equipment Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York." A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. TOWN BOARD RESOLUTION #69 OF 2025: "to authorize the Supervisor to close the maturing CD regarding the sum of $100,000.00 principle plus the interest earned of Ambulance Fund Money at the National Bank of Coxsackie, Cairo, New York" A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Van Valin, with all in favor. TOWN BOARD RESOLUTION #70 OF 2025: "to authorize the Supervisor to reinvest the sum of $450,000.00 plus interest earned of Capital Sewer EDU Fund Money in a Certificate of Deposit for 90 days at the National Bank of Coxsackie, Cairo, New York." A motion to adopt this resolution was made by Councilman Walker, 2nd by Councilman Peters, with all in favor. AMBULANCE DISTRICT FUND RESOLUTION #6 OF 2025: the following resolution was proposed to transfer funds to balance the Ambulance Fund accounts. A motion to adopt this resolution was made by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. GENERAL FUND RESOLUTION #10 OF 2025: the following resolution was proposed to transfer funds to balance the General Fund accounts. A motion to adopt this resolution was made by Councilman Peters, 2nd by Councilman Goettsche, with all in favor.

7.GREENE COUNTY RESOLUTION #131-25: Awarding Fuel Oil Bid to Bottini Fuel for the Centre Property.

8.AMBULANCE REPORT: Ambulance Administrator Davia Montie was not present. The following report was submitted to the Board for their review: "***Calls for the Month of March 2025:*** *Calls in Windham: Advanced Life Support (ALS)-7, Basic Life Support (BLS)-1, Call Cancelled (C/C)-4; Refused Medical Assistance (RMA)-2, Public Assist (P/A)-2;* Calls in Jewett: ALS-2, BLS-1, P/A-1, S/B Fire-1; Calls in Ashland: ALS-2; Calls in Cairo: RMA-1; Calls in Hunter: ALS-1, BLS-2, C/C-1; Calls in Durham: ALS-1. County Coverage Request Amb S/B-1; Stand by for GCEMS-3. ***Total calls: 34; Calls turned over to Mutual Aid: Hunter-1***. ***Vehicle***

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***Mileage Log for March 2025*:** 96-1: 105,901 and 96-2: 16,701." There are new ventilators in the ambulance rigs; all ALS staff knows how to use.

9.ASSESSOR'S REPORT: the following report was submitted to the Board for their review "Computer issues remain as the laptop is filling up. Don't need a new laptop, just means to store photo backups. Will look into the 2TB back up I have for that. Flat screens are proving most useful in form filling out meets with taxpayers, as well as displaying their parcel info up on the wall. (3rd screen right side of desk). STILL enjoying the fast internet speeds, thank you! Researching cordless phone replacement/headset. Costly for our set up. Looking for an inexpensive route there…The tentative roll completed. Preparation/creation of 2025 Tax Roll has 100 plus increments this year, a useful event in fighting tax rate hikes. Site visits went up to April 14th. The photo inventory saved countless hours computing or data reviews in that process. Paperwork was again, most time consuming, in this year's tentative roll versus production. Sales inventory is still gently climbing. Larger listings selling, not certain why. Continuing Education requirements have been met for *next year 2026,* including NYS mandated Ethics Class. I have exceeded all NYS requirements for position of Assessor. Looking forward to this year's BAR, my sixth in Windham. NYS may be setting our RPS system to the web this fall, stay tuned."

10.HIGHWAY REPORT: Highway Superintendent Gary Thorington was not present.

11.POLICE REPORT: Chief Rich Selner has submitted a request for a new part-time police officer request. The Chief would like to recommend James Fitzmaurice to the police roster. The motion to approve was made by Supervisor Hoyt, 2nd by Councilman Walker, with all in favor.

12.COMMITTEE REPORT: **Councilman Walker** the meeting for the CWT on April 21 has been cancelled. The SWAC meeting on April 23 will be at the Community Room at the ambulance building. They are in discussion for education & an outreach program with the Town of Ashland. They are discussing to replace the hardware along the roads (the culverts need to be replaced). There is a discussion of the knotweed along the streamside in the Town of Prattsville. SUNY Cobleskill are looking at the Brook trout as to how they are getting through the culverts. And Fall Grants are soon to be accepted. **Councilman Van Valin** will start to look at the town property buildings. Masonary work is still to be done at the Library. He hopes to have more information at the next meeting. **Councilmen Goettsche and Peters** have nothing to report on at this time. **Supervisor Hoyt** "Dent Loop" (City property next to the Windham Path); there will be new signs installed with correct language for all to enjoy. CD Lane Park will be getting a spring cleaning from the winter. DOH is allowing the park to open again this year. The hold & haul building has a float to be repaired. The Girls Camp at Silver Lake in East Windham will be open again this summer as the town is working with them with their septic. A small grant has been received to fix the stonewall at the Maplecrest Cemetery. Derrick Barlow will be fixing that. New furniture has been ordered for delivery to the new police office in the town hall basement. The Town of Catskill is having a movie production at various locations; they have asked if the Town of Windham ALS Ambulance Service could help out on the movie production set if needed. The Ambulance service was there for 5 days, they will be compensating the town for our services. **Town Attorney Tal Rappleyea** is working with the new little league field subdivision to close. There are still 7-8 escrows open at the planning board.

GENERAL FUND WARRANT #8-G contained vouchers #275-297, totaling $8,755.82 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY FUND WARRANT #8 contained vouchers #77-83, totaling $1,936.50 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

SEWER DISTRICT FUND WARRANT #8 contained vouchers #120-126, totaling $5,921.38 was audited and approved on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

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AMBULANCE FUND WARRANT #8 contained vouchers #92-100, totaling $3,201.73 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

GENERAL FUND PAYROLL WARRANT #8-P for **General** contained 15 claims, totaling $11,924.23 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor. **Ambulance** payroll contained 17 claims, totaling $24,276.51 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

HIGHWAY PAYROLL WARRANT #8-P contained 9 claims, totaling $11,156.16 was audited and approved for payment on a motion by Councilman Van Valin, 2nd by Councilman Goettsche, with all in favor.

SEWER DISTRICT FUND PAYROLL WARRANT #8-P contained 2 claims, totaling $443.40 was audited and approved for payment on a motion by Councilman Goettsche, 2nd by Councilman Van Valin, with all in favor.

COMMENTS FROM THE PUBLIC: Connor Exum would like to know why he is not on the agenda for his request to use the Community Room for May 3, 2025. Supervisor Hoyt explained the town owned buildings can be used for community public events and town recognized political party caucus. Connor Exum is running on a "Party of the Day". Connor Exum will change the language in the form and resubmit. Connor Exum also asked about the completed street conditions that was not addressed in the meeting. Supervisor Hoyt three-quarters of the roads in Windham are not town owned.

The meeting adjourned at 7:30 p.m. on a motion by Councilman Walker, 2nd by Councilman Peters, with all in favor.

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SUPERVISOR	COUNCILMAN	COUNCILMAN
_____	_____	_____
COUNCILMAN	COUNCILMAN	TOWN CLERK

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